



Combat Veterans Motorcycle Association

Chapter 44-1 Gulfport MS

Bylaws

Revision A (May 2018)

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CHAPTER 44-1

This Chapter shall conduct itself in accordance with the Combat Veterans Motorcycle Association (CVMA) Charter, Constitution, or Bylaws, as well as CVMA National Bylaws. The decorum and rule of order of any Chapter meeting shall be further guided and maintained by any Chapter standing rules, Robert's Rules of Order, and lastly, custom and tradition.

PREAMBLE

The CVMA 44-1 Chapter is formed and dedicated to support Veterans, Veterans' groups, and Military support charities and is dedicated to the motto, "Veterans helping Veterans." As such, CVMA 44-1 is additionally dedicated to the betterment of communication and camaraderie between Motorcycle Associations, Veterans' Organizations, and other Motorcycle Groups and/or Clubs.

ARTICLE 1: NAME AND EMBLEM

Section 1

The name of this organization shall be: Combat Veterans Motorcycle Association, Chapter 44-1 (CVMA 44-1).

Section 2

In accordance with (IAW) the CVMA National Bylaws, the principle mailing address of the CVMA 44-1 Chapter will be located at Post Office Box 3763, Gulfport, MS 39505. The CVMA 44-1 Chapter does not maintain a physical office location.

Section 3

Within the state of Mississippi, CVMA 44-1 will operate mainly out of the MS Gulf Coast southern six counties of Pearl River, Stone, Greene, Jackson, Harrison, and Hancock Counties. Specifically, Gulfport, MS is the central location where meetings and gatherings will be mostly held. CVMA 44-1 does not own nor operate any physical residence, office, or facilities. The Chapter Executive Board (CEB) may change the central meeting locations from one location to another within the area of the six MS coastal counties as described above without a change in the Chapter Bylaws.

ARTICLE 2: OBJECTIVES

Section 1

The objective and purpose of CVMA 44-1 shall be to promote the principles and policies as set forth in the foregoing Preamble and the CVMA National Bylaws.

Section 2

CVMA 44-1 is not organized, nor shall it be operated, for pecuniary gain or profit, and it does not contemplate the distribution of gains, profits, or dividends to the members thereof and is organized solely for non-profit purposes. The property, assets, profits, and net income of CVMA 44-1 are irrevocably dedicated to charitable purposes and no part of the profits or net income of this charter shall ever inure to the benefit of any director, officer, or member thereof or to the benefit of any private shareholder or individual.

Section 3

Upon dissolution of CVMA 44-1, its assets remaining after payment of, or provision for payment of, all debts and liabilities of this Chapter, shall be distributed to the CVMA, or to a non-profit fund, foundation or corporation, which is organized and operated exclusively for charitable veteran purposes, and which has established its tax-exempt status under Section 501 (c) (3) or Section 501 (c) (19) of the Internal Revenue Code.

ARTICLE 3: MEMBERSHIP

Section 1

Full Members: Refer to CVMA National Bylaws

Section 2

Support Members: Refer to CVMA National Bylaws

- a. Will have a vote in CVMA 44-1 business dealing with Chapter Functions and fundraisers but not on Officer Elections or items intended for National business.
- b. Cannot hold a position on the CEB, but may hold an Appointed/Non-CEB office in CVMA 44-1 except for Liaison/Confederation of Clubs (CoC), which can only be held by a Full Member.

Section 3

Auxiliary Members: Refer to CVMA National Bylaws

- a. Will have a vote only in CVMA-Auxiliary business.
- b. Cannot hold a position on the CEB, but may hold an Appointed/Non-CEB office in CVMA 44-1 except for Liaison/Confederation of Clubs (CoC), which can only be held by a Full Member.

Section 4

“Patching In” ceremonies are conducted by the Commander to bestow the patches of the CVMA on new Full Members, Support Members, and Auxiliary Members. Such ceremonies shall be held at the earliest opportunity after a member is approved for membership in the CVMA.

ARTICLE 4: MEMBERSHIP DUES

Section 1

CVMA 44-1 Full Member / Support Member / Auxiliary Member chapter dues of \$10 will be assessed and payable to the CVMA 44-1 Treasurer no later than June 30 each year.

Section 2

Life Members and Retired Members are exempt from paying CVMA 44-1 chapter dues.

Section 3

The Benevolent Fund for CVMA 44-1 members will be up to, but not to exceed, \$500 per incident. It is expected that CVMA 44-1 will raise money on our own prior to applying for additional funds from the NBOD. Funds given out will not be required to be repaid to the Chapter. A member in need can petition the CVMA 44-1 CEB for funds. If approved, a majority

vote of chapter membership will be required to disburse the funds. No more than 20% of Chapter membership dues will be set aside for the Benevolent Fund.

ARTICLE 5: ELECTIONS AND APPOINTMENTS

Section 1

If any Elected Officer is absent for more than three consecutive meetings without being excused by the Commander, such office may be declared vacant by a simple vote of the membership. The vacancy so created will be filled by election at the next regularly scheduled meeting of CVMA 44-1. This section shall apply equally to Appointed Officers, but the vacancy so created will be filled IAW Section 9 of this article.

Section 2

All officers are to be nominated and elected at the CVMA 44-1 Chapter meeting. Elected officers will assume the office immediately following elections and hold that office for 36 months or until their successors are duly qualified. Consecutive terms are permitted.

Section 3

All nominees for any office, elected or appointed, must be in good standing with the Chapter and the CVMA with a minimum of one year or a minimum of six months of CVMA membership if a Member of one year or more does not elect to run for office.

Section 4

CEB members will be considered for re-election in the following order: Commander, Secretary, Executive Officer, Treasurer, and Sergeant at Arms.

Section 5

For election purposes, if an Officer wishes to run for an Office other than his/her existing Office, they will remain in their current position. If he/she is unsuccessful during elections, he/she will continue to hold their current officer position.

Section 6

Should an Elected Officer resign from office for any reason, the Executive Officer will hold the position until a special election can be called. Should the office be the Executive Officer, the Sergeant at Arms will hold the position until a special election can be called.

Section 7

All Officer resignations should provide a minimum of one month notice prior to vacancy.

Section 8

Elections for Chapter Officers will be done by ballot voting with the candidate receiving the highest number of votes being elected. All Full Members present at the meeting for the vote will be given a ballot after the member has been verified on the roster by the Sergeant at Arms or Secretary if the Sergeant at Arms is up for election. All members will be allowed to remain in the room but, as per Article 3 Sections 2a and 3a, only Full Members will be allowed to cast a vote for Elected Officer positions. Full Members of CVMA 44-1 in good standing who are deployed military members may vote for Elected Officer positions via e-mail directly to the Secretary.

Section 9

Appointed Officers are appointed by the Commander and confirmed by the CEB.

ARTICLE 6: DUTIES OF OFFICERS

Section 1

- A. Commander (Elected / CEB Member) duties are as follows:
 - 1. Will preside over all meetings of the Chapter.
 - 2. Serve as Chairman of the CEB.
 - 3. Shall be, ex officio, a member of all standing and special committees.
 - 4. Issue the call for regular and special CEB meetings, schedule regular elections, and be sure they are IAW CVMA 44-1 Bylaws.
 - 5. Carry out the directives of the CEB and the NBOD.
 - 6. Distribute a tentative agenda for the next membership meeting.
- B. Executive Officer (XO) (Elected / CEB Member) duties are as follows:
 - 1. Will perform all duties of the Commander in his/her absence.
 - 2. Assist the Commander in the execution of his/her duties as necessary.
 - 3. Keep the Chapter roster current, to include the dues currency of members and to report on those currencies at regular meetings.
- C. Secretary (Elected / CEB Member) duties are as follows:
 - 1. Record the minutes of membership meetings and take attendance.
 - 2. Maintain correspondence files.
 - 3. Provide administrative support required by the Chapter.
 - 4. Maintain social contacts (e.g., e-mail, phone numbers, etc.).
- D. Treasurer (Elected / CEB Member) duties are as follows:
 - 1. Will collect dues and other forms of income due to the Chapter.
 - 2. Maintain the accounting books.
 - 3. Make payments from the Chapter funds when so ordered by the CEB.
 - 4. Sign all Chapter checks (along with other another officer signature).
 - 5. Make regular reports of the Chapter's financial status to the CEB, State Representative, and the Chapter membership.
- E. Sergeant at Arms (Elected / CEB Member) duties are as follows:
 - 1. Maintain order during Chapter meetings.
 - 2. Ensure eligibility of those participating in Chapter elections and ensure ineligible persons are not allowed to participate in the vote.
 - 3. Will lead the Chapter in any pledges or oaths as requested by the Commander.
 - 4. Should the Chapter be required to present arms at any activity, the responsibility for the order will fall upon him/her. The Sergeant at Arms shall use the following terms when the Chapter renders the hand salute: "present arms" and "order arms."
 - 5. Will act as liaison with and monitor relationships with other motorcycle organizations.

- F. Public Relations Officer (Appointed / Non-CEB Member) duties are as follows:
1. Handle the publicity for the Chapter, including but not limited to newspaper articles, TV, and radio information and appearances.
 2. He/she will manage the Chapter website, Facebook page, and other social media, should it exist, and he/she shall serve as historian by maintaining a file of Chapter photos and activities.
- G. Quartermaster (Appointed / Non-CEB Member) duties are as follows:
1. Organize and maintain items designated by the CEB in support of all Chapter fund raising functions.
 2. Report the status of the Chapter store to the CEB as deemed necessary by the Commander.
- H. Chaplain (Appointed / Non-CEB Member) duties are as follows:
1. Lead the Chapter in prayer before all organized rides and events.
 2. Monitor the Patriot Guard website, social media, etc. and notify the CEB of any funeral processions in the CVMA 44-1 area to be communicated to the Chapter membership for attendance if requested.
- I. Senior Road Captain (Appointed / Non-CEB Member) duties are as follows:
1. Responsible for all logistics of organized runs of the Chapter, including determination of dates, times, routes, and meeting places for those taking part in a run activity.
 2. Appoint, direct, and dismiss assistant road captains and/or security personnel as may be required by activities and/or circumstances of the Chapter.
 3. Responsible to plan for the safety of Chapter members during participation in any run or activity and to plan for the safety of other participants in any Chapter-sponsored run or activity.
- J. Liaison / MS Confederation of Clubs (CoC) (Appointed / Non-CEB Member; MUST be a Full Member) duties are as follows:
1. Act as a liaison between the Chapter and all local Motorcycle Clubs and Riding Clubs.
 2. Provide information to the Commander on all events.
 3. Be the Chapter's voice at all CoC meetings and functions.
 4. Maintain the roster for call to actions as per the CoC leadership on items of special interest to the biker community.

Section 2

The CEB constitutes the executive leadership of CVMA 44-1 and consists of all Elected Officers. The responsibilities of the CEB are as follows:

1. Considers and drafts CVMA Chapter policy and guidance to be presented to the general membership for discussion and vote. Between regular meetings of the Chapter, the legislative and judicial powers of the Chapter shall be vested in the CEB for the proper guidance of this organization, subject to ratification at the next Chapter meeting.
2. Advise on and confirm candidates to fill appointed positions.

3. Appointed Officers and other Chapter members may be invited to the CEB meetings to discuss special interest topics.
4. The Commander may convene additional meetings of the CEB if necessary.
5. A Quorum to convene a meeting of the CEB shall consist of a majority of the CEB.

Section 3

OFFICER REMOVAL

Chapter Officers may be removed from office for cause with due process, as necessary, by request of two-thirds (2/3) of the active membership in the form of a signed petition and vote of “no confidence.” The State Representative will have the duty of informing the Chapter Officer of such petition. The remaining CEB members will call a special election to replace the Officer as soon as possible.

ARTICLE 7: MEETINGS

Section 1

A Quorum of conducting business at a Chapter meeting governed by these bylaws shall be a minimum of two Elected Officers from the CEB and three additional members.

Section 2

Two active Full Members may request a special membership meeting with CEB approval. Special membership meetings can be called by the Commander at his/her discretion.

Section 3

Robert’s Rules of Order will be applied during meetings to affect parliamentary procedures, unless otherwise amended and provided for in the bylaws. The Commander may appoint a member of the Chapter to serve additional duty as parliamentarian.

Section 4

The regular Chapter meeting shall be held monthly, as scheduled in a previous regular meeting. It shall be the Commander’s responsibility to notify the Chapter of all meetings.

Section 5

The regular Chapter meeting shall be held at a location determined and voted on by the Chapter membership present and may be moved from time to time to support necessary functions and rides.

ARTICLE 8: COMMITTEES AND DELEGATIONS

Section 1

Subject to the approval of the CEB, delegations will be appointed by the Commander to represent the Chapter at any convention, meeting, rally, or other assembly that may be deemed necessary. Any designee is authorized to exercise only those powers specifically vested in them by the CEB.

Section 2

All standing committees that support functions of this Chapter shall consist of members who have been approved by a general vote in a Chapter meeting. Standing committees are considered

committees that have a recurring task or responsibility and report their activity at a regular Chapter meeting (e.g., fund raising committees).

Section 3

The Commander may, from time to time, appoint a special committee for a particular task. This committee need not be approved by the membership and should serve only as a short term working entity (e.g., memorial preparation).

ARTICLE 9: AMENDMENTS

Section 1

Proposed amendments to these bylaws must be submitted in writing at a Chapter meeting. CVMA 44-1 members with a valid e-mail on the roster, will be notified of the proposed amendment prior to a ratification vote which shall be held at the next regularly scheduled meeting of CVMA 44-1. The proposed amendment may be adopted by a two-thirds (2/3) affirmative vote of those present and voting. The amendment must be forwarded to the NBOD for review and approval before formal adoption by the Chapter. CVMA 44-1 will use the CVMA 44-1 Bylaws Change Proposal form found in Annex A and will route the form locally within CVMA 44-1 before submitting through the State Representative and the Regional Representative for NBOD review and approval.

Section 2

These bylaws shall be amended to conform to any change in the CVMA National charter and bylaws without requiring a Chapter vote. The CVMA 44-1 Bylaws Change Proposal form will be used to document these administrative changes initiated by the CVMA 44-1 CEB.

CERTIFICATION

We hereby certify that the above bylaws were read at a Chapter meeting and adopted on May 19, 2018 by at least a two-thirds (2/3) affirmative vote of those present and voting.

Signed: Mike “Buckeye” Baldwin
Chapter Commander

Signed: Tim “Gunz” Perry
Chapter Executive Officer

Signed: Steve “Ace” Williams
Chapter Secretary

Signed: Al “Schultzee” Schultz
Chapter Treasurer

Signed: Lewis “Roadrunner” Wormeley
Chapter Sergeant at Arms



ANNEX A: BYLAWS CHANGE PROCESS

COMBAT VETERANS MOTORCYCLE ASSOCIATION

CVMA 44-1 Bylaws Change Proposal



Name of Member Submitting Change Proposal	Membership Number	Date of Proposal
Email Address	Contact Telephone Number	
This change to the bylaws does the following: (circle one) <div style="display: flex; justify-content: space-around; margin-top: 5px;"> Amend Add Delete </div>	Indicate affected Articles, Sections, and Subsections <div style="display: flex; justify-content: space-around; margin-top: 5px;"> Article Section Subsection </div>	
<input type="checkbox"/> Changes shown here	<input type="checkbox"/> See attached	
<input type="checkbox"/> Justification for change shown here	<input type="checkbox"/> Justification attached	
Bylaws Committee Action & Date: Forward Table Return		
Membership Action & Date: Approve Disapprove Table Return		
Chapter Officer Name, Signature, & Date		

CVMA Chapter 44-1 Bylaws Change Proposal (Apr 2017)